

Excel 2010 Initiation Guide De Formation Avec Exercices Et Cas Pratiques

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When using Charts or Graphs in Excel, swapping the X and Y axis can drastically change the appearance of the graphs. The following steps explain how to swap the data : 1. Select which graph you wish to alter. -In this case, select the bar graph. 2. Click on the Design tab. 3. In the Ribbon, click on Switch Row/Column 4.

Microsoft Excel 2010 Basic Instructions for Beginners : 23 ...

Opening Microsoft Excel: To get started with Microsoft Excel (often called "Excel"), you will need to locate and open the program on your computer. To open the program, point to Excel's icon on the desktop with your mouse and double-click on it with the left mouse button.

EXCEL BASICS: MICROSOFT OFFICE 2010

Charts from the Insert tab: Excel 2010 retires the Chart Wizard and offers you direct access to all the major types of charts on the Ribbon's Insert tab. Simply select the data to chart, click the command button for the chart type on the Insert tab, and then select the style you want for that chart type. And with a little help from the many command buttons and galleries on the Design, Layout ...

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The Beginner's Guide to Excel Charts. Kat Boogaard Facebook Twitter LinkedIn WhatsApp Pocket Email. You've probably heard that Excel is a great tool for storing and analyzing a bunch of data. But, let's face it—rows and rows of digits can be plain hard to look at. This is where our Excel chart tutorial comes in.

Excel Chart Tutorial: a Beginner's Step-By-Step Guide

In Excel 2007 and Excel 2010, this is a Math and trigonometry function. FLOOR.MATH function. Math and trigonometry: Rounds a number down, to the nearest integer or to the nearest multiple of significance. FLOOR.PRECISE function. Math and trigonometry: Rounds a number the nearest integer or to the nearest multiple of significance. Regardless of ...

Excel functions (alphabetical) - Office Support

Formation Excel perfectionnement : Appréhender les fonctions avancées d'Excel. Excel est un logiciel de la suite bureautique Microsoft permettant de réaliser des calculs basiques et très poussés. Intégré dans de nombreuses entreprises, le tableur Excel vous offre la possibilité de réaliser des plannings, des graphiques, des bases de données (BDD) mais aussi des tableaux ou des ...

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